

Child Guidance Center, Inc

Title	Program Director	Full-Time
Department(s)	Program	
Reports to	Executive Director	
Location	North Region	

Job summary

Provides leadership for employee relations through effective communication, coaching, training, and development. Provides leadership for problem resolution to facilitate improved working relationships. Ensures program compliance with Child Guidance Center, Inc., Federal, State, County, and contractual guidelines, regulations and obligations. Ensures agency policies, procedures and protocols are up-to-date and recommends new policies and/or procedures to effectively address problems and meet agency needs. Partners with agency management team to ensure fair and consistent application of policies and procedures throughout the agency. Ensures that services are consistent with applicable standards of care including clinical, quality assurance and legal/ethical standards. Directs all collection, organization and presentation of clinical, quality improvement and programmatic data to meet agency and county contract requirements. Provides leadership through a 3-36 month planning cycle. Oversees the development and implementation of regional services. Participates in agency fiscal planning, accountability, and oversees staff adherence to budget guidelines. Collaborates with representatives of regional agencies and institutions on administrative compliance, clinical quality and productivity. Participates in key meetings and decisions as appropriate. Represents CGC in a variety of forums including, but not limited to, meetings with County of Orange Health Care Agency Behavioral Health Services program and contract staff, Collaborative Partners, community outreach, and School District representatives.

Minimum requirements

Master's degree in psychology, social work, or related field from an accredited university; and two to four years directly related experience in the administration and supervision of behavioral health services, preferably multidisciplinary services, with increasing responsibilities; or equivalent combination of education and experience. Minimum of two years management experience with a demonstrated ability to effectively lead a behavioral health team required. Current California Licensure as LCSW, MFT, LPCC or Psychologist required. Experience working with allied professionals and the ability to interface with County and School District staff highly preferred. Working knowledge of Medi-Cal and related regulations, including documentation requirements, highly preferred. Working knowledge of clinical standards of care and program development required. Demonstrated compliance with ethical standards promoted by the Board of Behavioral Services or Board of Psychology, whichever regulates discipline.